VERMONT

Vermont Enterprise GIS Consortium (EGC)

MINUTES

March 4, 2015

11:00AM – 12:00PM

National Life - Montpelier
6th floor - Calvin Coolidge Conference Room

EGC Participants

- Nick – DEMHS
- Lesley Bean – VTrans
- Ivan Brown – VCGI
- Melissa Prindiville – ACCD
- David Metraux – ACCD

- Steve Sharp – VCGI
- Erik Engstrom – ANR
- Dan Currier – VAPDA
- Peter Young – VDH
- Johnathan Croft – Vtrans
- Leslie Pelch – VCGI

Guests: Chris French, ESRI

Documents Distributed:

MINUTES	
Agenda Topic	**Discussion**

11:00AM to 12:00PM	❑ **EGC Charter – Reviewed** (EGC_Charter_2008A_final) EGC discussed and reviewed the EGC's Charter last revised in 2008. Generally the discussion focus on the role of the EGC in facilitating the coordinated use of GIS in state government and outside partners/stakeholders. VCGI's move into state government, and the dissolution of the VCGI Board and VCGI Technical Advisory Committee present challenges and opportunities.
	 ❑ **Article by Article review**
	
	    o **Article I: NAME**
	      • **Leslie:** suggested that name could be changed to "committee or council" instead of consortium.
	      • **Johnathan:** What role does ACCD leadership play in VCGI + State GIS decision making? Should the EGC be involved in guiding/supporting/backing VCGI + State GIS decisions?
	    o **Article II: DURATION** – Skipped
	    o **Article III: AUTHORITY**
	      • There was a generally feeling that the authority section should be changed/revised. Some suggested that it be changed to the Secretary of Administration instead of Chief Information Officer.

MINUTES	
Agenda Topic	**Discussion**

	○ Article IV: PURPOSE
	    • **Leslie:** This section needs to be expanded. We shouldn't limit to the goals defined in the GIS Strategic Plan.
	    • **Pete Y:** The EGC should handle VT GIS policies, standards, and guidelines.
	    • **Leslie:** EGC should take on VCGI TAC role.
	        • Most generally agreed, however, there was some concern and debate about scope creep of the EGC…getting bogged down. There is also a question about resourcing…who would do all the work that the "new" EGC would attempt to tackle and manage.
	    • **David M:** The EGC should "advise" more than just VCGI. It should advise all agencies with regard to GIS.
	    • **Pete Y:** EGC should focus on State government. Worried about EGC taking on too much.
	    • **Johnathan:** Should look at current VCGI Board makeup/representation and possibly model new EGC on that (eg: private sector representation).
	○ **Remaining Article:** There was a brief debate/discussion about the remaining articles. The EGC will pick-up the discussion after VCGI's move to Montpelier.
	○ **GIS Councils and Committees in Other States:** Steve suggested that we research what other state's have done, and how they've structured similar GIS steering committees and councils.

Next Meeting	○ **Wednesday, April 1st (11AM), 2015**

ACTION ITEMS - COMPREHENSIVE LIST					
Item	**Action Item**	**Who?**	**Target Due Date**	**Priority**	**Status Notes**

1.	ArcGIS Server Workgroup (ASW) - server sharing plan	EGC ASW	?	**On Hold**	There has been little interest among agencies in sharing ArcGIS server deployments beyond existing partnerships
					    • ACCD/ANR
					    • VCGI/VAAFM

Item	Action Item	Who?	Target Due Date	Priority	Status Notes
2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	?	**On Hold**	no activity to date
3.	Geocortex Essentials • Look and Feel Standards	EGC + Geocortex Admin Team	?	**On Hold**	Draft look and feel standards submitted to State Web Master. No response.
4.	MAPS.VERMONT.GOV homepage	Leslie Pelch + Melissa Prindiville + other EGC	March 2014	**Medium**	Interim Maps.vermont.gov homepage created. 6/2014 Email from ACCD/CMO suggest that maps.vermont.gov "splash page" should re-point to VCGI "maps" page. Need to get thumbs up from EGC.
5.	Open Data / Data Warehouse Workgroup • Work with EGC members and other partners to redesign and build a new VT GIS Data Warehouse solution • Participate in DII Open Data Pilot using Socrata	EGC	2/1/2014	**HIGH** **On Hold**	- Tested Socrata and CKAN - done - User Stories (requirements) defined and ranked - done - RFI – done - **RFP – On Hold**
6.	ESRI MPA • MPA has expired. Need to prod BGS/ESRI to get a new one signed.	VCGI/EGC	1/1/2014	**HIGH**	Contact BGS and ESRI to push issue. No response as of 1/6/2014.
7.	GIS Career Ladder • Craft a proposal • Present to EGC for endorsement • Present to State HR	Peter Telep and volunteers	?	**HIGH**	Need to craft detailed job specifications for GIS Specialist 1-4 and present to EGC for review